Annaual Report October 29, 2018
Si Se Puedo/Podra!

"Choosing the Right Team & Partnerships"

AZVA-K12 INC. "Longterm Education Partners"

John David Arnold, Ph.D.
Chief Executive Officer & Founder

Gertha Brown-Hurd
PPEP Board of Directors, President

www.ppep.org
www.africawaresdonate.org

Theme:
Making what we have count
CEO Report to the PPEP Board of Directors

“Our key to success choosing the right team”

Dear members of PPEP Inc., and Affiliates Board of Directors:

In 1967, when I had to choose my first team, I knew that would make the difference whether we would survive beyond the first year or not. In our first $19,000 budget I did not have many options as I also had to cover most of rural Pima County. To make ends meet our first office, for six years, was in the living room of our home in Tucson south side namely Pueblo Gardens. We used our family telephone as well as paid the utilities as our required in-kind match. My first inclination was to hire people from the local rural communities and Bracero farm labor camps that we would be working in. Because of the limited funding I was only offering part-time jobs at minimum-wage.

Fortunately through the faith-based community I was able to obtain professional volunteers that would teach adult basic education and GED classes. However, I had to convince them to do that in the evening and to travel with me aboard the a ‘57 Chevy school bus (La Tortuga) to the aforementioned Bracero farm labor camps in Sahuarita and the Santa Cruz Valley. These volunteers were known as the Church Women United, a woman’s group that was made up of several churches interested in humanitarian work.

Then there were the Incorporators which included Gertha Brown, Ted Turpin, Mercy Teso, Dorothy Azul, Jose Cruz, II. Our first PPEP Board President was Mario Cota Robles, the City Magistrate of Tucson whom presided over our incorporation meeting on December 10, 1969 above the old firehouse in Nogales, Arizona. As it turned out the above were the very critical ingredients that have contributed to our success 51 years later. The’ pattern’ is evident in the present Management Team here at PPEP Inc. Later on, as we expanded this model abroad; it continued with the PPEP Eagle Team in West Africa. (I share their monthly reports with you).

It should be noted that an important part of PPEP’s Constitution is to have an Annual Report. Therein the CEO presents the activities and accomplishments of that year at the annual board meeting.
THE MANAGEMENT TEAM

Will be presenting their activities during our annual meeting upcoming on Monday, October 29. I trust when you review this annual report you'll agree that the ‘pattern ‘of enlisting good people still prevails.

THIS YEAR END ACCOMPLISHMENTS

We can say this past fiscal year ending June 30, 2018 we have met virtually all of our contractual requirements. Furthermore, we have passed with flying colors all of the many reviews internally and externally by our funding sources. For example, each of our group homes throughout the state has passed unannounced inspections by DES. Our last agency annual audit report as you may remember had no findings for the 50th year in a row. We are now the process of this year’s audit which will be presented to the board in early 2019.

OUR BOTTOM LINE

As of June 30, 2018 our PPEP Finance Department reported one of the largest positive balance in our history. This is an indication that we’ve managed well. This at a time when many other agencies are cutting back drastically or going out of business. I give credit to the some 425 present US-based staff members, volunteers and those stipend workers abroad for their dedicated effort towards ‘ improving the quality of rural life’.

BOARD OF DIRECTORS

Also to our credit, is our Board of Directors, and sub committees which are made up of representatives that are very knowledgeable of human service, education, and economic development programs. Plus they are active members that keep us informed of local issues as they represent their constituency.

SNAPSHOT IN TIME

You may often wonder how hectic a pace can get in a nonprofit organization with such a large mandate and geography that it serves. One such example was between September 21st and October 3, 2018. On September 21st we hosted the PMHDC first micro-finance Rising Star Awards breakfast honoring our microbusiness borrowers and their accomplishments. This event was held at the Double Tree in Tucson and attended by some 250 persons celebrating the achievements, the testimonials along with high profile presenters. On September 24 through the 27th PPEP co-hosted the Arizona Interagency Farmworker Coalition (AIFC) annual meeting in Tubac, Arizona. On September 29th we were one of the main hosts and organizers of the Opioids Misuse Symposium held at the Tucson Convention Center with some 400 participants and practitioners in attendance. October 3rd there was our PPEP Tec statewide district board meeting in San Luis, Arizona. I should also mention that PPEP was one of the
main hosts of the League of United Latin American Citizens National Convention held in Phoenix this past July with over 10,000 attending.

Few, if any organizations nationwide could conduct so many high level events in such a short period of time. You can imagine the logistics involved in putting on such important and complex events. All of this of course on top of the everyday operations of our programs.

THE ANNUAL REPORT

During the CEO Annual Report, I have asked each of the departmental CAO’s to fill-in the details of their written presentation contained in this report. I’m sending the document out early so that you will be able to see their reports and allow maximum time for presentations. Furthermore, if you have any questions about what I have shared here in my opening remarks or information that is contained in this report please don’t hesitate to call me for clarification.

Any financial information that you may wish to obtain please call Barbara Coronado our Chief Operations Officer as all PPEP records are public.

CEO QUARTERLY REPORTS

Finally, the CEO Reports I submit at each of our quarterly board meetings makeup the supporting documentation throughout the year of your CEO activities.

PARTNERSHIP NIGHT- At our annual board meeting, we will be highlighting partnerships. This will include several Mayors from Rio Sonora, Mexico that will be on hand to sign a partnership MOU. Other key partners such as the Arizona Virtual Academy will also be present. PPEP has several dozen strong partnerships as this is another strength of our organization. A long time ago we learned that we cannot do everything ourselves and by partnering we can do so much more. They unite our forces to fight the never ending battle to ‘improve the quality of rural life’!

Si Se Pudo/Podrá!

John David Arnold PhD. CEO and Founder.
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The Finance Department provides integral support that is key to the success of the other departments and programs of PPEP and Affiliates. It facilitates all programs of PPEP in several ways:

- **Budgeting** – An interactive process working closely with Program Directors to compile PPEP’s annual budget, based upon estimates and actual funding of various program activities. Monthly reporting to compare actual revenues and expenditures to the budget is provided to the Program Directors.

- **Financial Analysis & Reporting** – Researching data for cost analysis, accumulating information for reporting purposes and providing reports to internal and external sources.

- **Payroll** - Preparing the payroll for all employees in all departments and statewide locations of PPEP, ensuring accuracy and consistent application of policies. This past fiscal year, the Payroll department issued over 10,000 checks and direct deposit slips totaling just over $11,000,000.

- **Accounts Payable** - Receiving all invoices for PPEP for its goods and services, reconciling and checking the accuracy of all invoices received and issuing checks to pay them, and monitoring and processing credit card expenditures. This past fiscal year, the Finance Department issued over 7,000 checks totaling over $7,000,000.

- **Accounts Receivable** – Recording grant billings prepared by Finance and other PPEP staff; recording rental income from PPEP properties and alerting Management of payments overdue to PPEP for cash flow purposes.

- **Cash Management** - Receiving all cash payments, preparing bank deposits, transferring funds between PPEP accounts as necessary and managing the cash flow and cash position for all activities of PPEP. Finance also works with various banks to arrange short-term and long-term debt financing for capital acquisitions by PPEP including vehicles, computer and telecommunications equipment, land and buildings for group homes, offices and charter schools.
Grant Contract Management - Issuing contract billings for various program activities and ensuring compliance with funding source requirements, working with Program Directors to monitor grant dollars and other resources to ensure they are fully expended.

Fixed Assets - Recording all property that is acquired and maintaining detailed fixed asset and depreciation records for all vehicles, equipment, and buildings owned by PPEP and Affiliates.

Audits and Monitoring – Participating in all levels of outside audits and monitoring reviews of program financial data resulting in clean reports and adherence to various compliance requirements.

All of the staff in Finance are hard-working professionals dedicated to providing accurate and current information critical to the financial management of PPEP and Affiliates. Their commitment to stellar recordkeeping and organization of records has resulted in clean audits and positive performance reviews from outside monitors.

Barbara A. Coronado

COO / Director of Finance

Member of the PPEP Management Team. Responsible for budget preparation, financial analysis and reports, cash management, banking relationships, debt management, General Ledger maintenance, and Audit preparation and review. Maintains fixed assets and depreciation schedules. Oversees Grant contract billings and compliance. As Chief Operations Officer, assists with the day-to-day operations of PPEP, Inc. and works with the Directors of all programs in meeting goals and objectives.

Elizabeth Waer

Office and Grants Manager

Responsible for the day-to-day operations of the Finance Office. Maintains Cash Manager and Accounts Receivable in Solomon. Codes and enters cash receipts and accounts receivable payments. Reconciles bank accounts, subsidiary ledgers and other balance sheet accounts to the general ledger. Prepares grant contract billings and maintains the Agency’s grant contracts file. Monitors and provides budgeted expenditures reports to Program Directors. Provides backup support to the Payroll Supervisor. Provides back-up for preparing deposits and distribution of funds.
**Suzette Benitez**  
**Payroll Supervisor**  
Oversees the processing of the bi-weekly Payroll. Prepares quarterly and annual payroll reports to federal and state agencies, prepares all other payroll related payments for A/P, prepares monthly employee benefit invoices for payment and reconciles payroll liability accounts. Responsible for the agency’s cell phones, issuing equipment and ensuring costs are charged to the appropriate fund. Lead person in charge of the annual grant submission to E-Rate for the Charter Schools and prepares E-Rate billings after funding has been awarded.

**Pattie Mendoza**  
**Micro Loan Compliance Officer/Accounts Payable**  
Insures PMHDC Micro Loans are made in compliance with Loan Fund regulations and guidelines; responsible for reporting to Loan Fund entities; processes loan activity in PortFol; maintains program participant files and database. Funds loans to PMHDC Micro borrowers. Prepares loan fund activity entries and reconciles loan activity to the General Ledger. Assists with Accounts Payable including processing of A/P payments and working with vendors as needed; prepares year-end IRS 1099 reporting.

**Carol Dellacona**  
**Finance Analyst**  
Reconciles balance sheet accounts including long-term debt, accounts payable, notes receivables and prepares recurring entries to the General Ledger. Monitors and records activity related to the Don Frew and Ramona Morales apartment projects and assists with Special Projects. Provides support to the Director of Finance and Finance staff members.

**Emily Donahue**  
**Payroll Specialist**  
Responsible for the preparation and distribution of the bi-weekly payroll. Prepares garnishment and child supports for A/P. Reconciles the IDD Client Funds, including preparing deposits and distribution of funds. Provides financial system reports to other PPEP departments and assists with other Special Projects.

**tbh**  
**Accounts Payable Clerk II**  
Responsible for analyzing and processing invoices and requests for payments, including credit card charges; keeps payments accurate and timely, and confirms IRS information for vendors prior to payment. Maintains rental/leases contracts and other contractual obligations. Prepares cash and accounts receivable receipts for deposit.

**Brianna Guerrero**  
**Accounts Payable Clerk**  
Data entry of accounts payable invoices, prepares and issues accounts payable checks. Files and maintains accounts payable documents, provides general clerical support to all staff to include copying documents needed for grant billings, assists in the maintenance of loan files.
The Human Resources department is dedicated to partnering with PPEP, Inc. programs:

“To service all employees within PPEP & Affiliates with the utmost customer service in all aspects of Human Resources.”

**Human Resources delivers services to employees and management in the areas of:**

**Benefits Administration** – Human Resources is responsible for the enrollment process for all benefits as employees become eligible under the guidelines established by PPEP Policies and Procedures. Human Resources educates eligible employees as to the benefits available to them, processes the enrollment forms and resolves any benefit related issues. Works with benefit brokers to ensure PPEP is providing a comprehensive and competitive benefits package to staff.

**Recruitment and Retention** – Providing recruitment support to all departments/programs within PPEP & Affiliates. This includes preparing and posting internal job announcements and outside advertising media, reviewing/screening all applications, conducting pre-employment screening (i.e. MVR, reference checks). PPEP annually participates in diversity reporting submitting a Veteran 4212, and EEO-1 report. An Affirmative Action Plan (AAP) is developed and implemented annually.

**Employee Relations** – Responsible for resolving any labor related issues among the staff of PPEP & Affiliates. Investigates employee complaints and facilitates objectively fair and impartial resolutions. Ensures compliance with all federal, state and local employment-related laws.

**Employee Health, Wellness and Safety** - is very important. HR contributes by managing the reporting requirements of work related injuries to Workman’s Compensation, and works closely with insurance claims adjusters in support of all employees’ wellbeing and return to work. HR is the promoter of Wellness programs throughout PPEP, encouraging healthy lifestyles and choices which contribute to healthy employees and families.

**The 2017 - 2018 fiscal year brought changes to PPEP, Inc. through programs and activities that were facilitated by Human Resources.**

As of June 30th, 2018, PPEP Inc., had 422 active employees representing: full-time, part-time, on-call and temporary staff on payroll throughout Arizona.

**Healthcare Reform** - PPEP continues to report and distribute 1095C’s to comply with the Federal ACA requirements.
Health and Wellness - initiatives and communications directed by HR continue to stay in front of staff as an on-going effort to promote health awareness. HR encourages employees to make necessary changes needed for healthier lives. Annually, staff is invited to participate in the flu-shot clinic offered in Tucson AZ. The HR department publishes a quarterly Wellness newsletter – titled, “PPEP Health & Wellness Newsletter” featuring articles, healthy recipes, activities and news about what is happening in the company.

Human Resources coordinated a Special Event a Recognition Gathering that recognized 38 employees that had 5, 10, 15, 20, 25, 30 years of service. At this event, the Employee of the Year awards was presented to 5 employees for excellent service in the 2017 year.

The Human Resources department was involved in several areas of continuous improvements that included processes, benefits, employee activities, employee relations, compensation and Board approved policies and procedures.

Human Resources Staff
Right to Left:
Rosemary Montañó, HR Director; Desíree Triste, HR Administrative Specialist
James Tamanaha, HR Generalist

This team is dedicated to providing excellent customer services and support to all staff and external customers.
**Human Resources Department in 2018-2019**

**Human Resources** will be actively involved with changes and improvements in the following areas:

**Recordkeeping** – Continues to implement changes to the filing process of documents in the employee files. The transition of creating employee files for the IDD department. Making easy access of files as needed for relevant audits and documentation references.

**Compensation** – Review and Update all PPEP’s comprehensive compensation for all job titles. This should assist with the effectiveness of recruiting efforts. This task is slated for completion around February 2019.

**Employee Relations** – HR will continue to support all employees, and effectively communicate the “open door policy” in employee relations. Continue sharing important information and news relevant to changes in any benefits or policy. Encourage employee involvement in employee activities and employee feedback. Coordinate events in employee recognition programs.

**Health and Wellness** – The PPEP Health & Wellness portal will continue to provide information for employees to promoting healthy lifestyles and habits. Staff will be encouraged to participate; get involved with HR directed activities and relevant events.

**Employment** – HR will represent PPEP, Inc. in community workforce development initiatives/forums that serve the needs of recruitment and placement. Continue to manage the internal posting system that encourages cross functional departmental placements, promotions and staff career development. PPEP, Inc. is an Equal Opportunity Employer.
PPEP Integrated Care

The 2017-18 fiscal year proved to be the turning point for PPEP Integrated Care. As an established provider of behavioral health and intellectual developmental disabilities services, PPEP Integrated Care has sought out to also be a community-based program that focuses on the expansion of knowledge and services on mental health issues in relation to persons with intellectual or developmental disabilities. We remained focused on professional and programmatic development; continued with organizational restructure; and prepared for the changes that arose and took effect in the medical and behavioral health field in October 2018. Once again, our dedication and continuity in providing quality of care within our rural and urban communities has proven to be our most successful strategy. I am proud to announce that we have established partnerships with the new AHCCCS integrated health plans (Arizona Complete Health, Banner University Family Care, United Healthcare (Healthify) and we are ready to provide and coordinate services for better health outcomes for our members.

Behavioral Health Services-Specialty Provider Clinic

(Tucson behavioral health team)
PPEP Integrated Care has thrived because of our understanding of mental health issues and our dedication to maintaining a safe and effective environment for our members. Our goal is to provide care that is seamless to our members, whether we provide the direct service or referral for additional resources. This year, we were able to reach out more into our rural communities, homeless encampments, and of course urban areas through our Community Engagement Specialist. We were able to increase our outreach efforts to many underserved communities which resulted in approved AHCCCS medical and behavioral health care; (TANF) cash assistance for families in need; emergency housing; nutrition assistance (food stamps); sponsored community events that offered free services (haircuts, job opportunities, school supplies, eye glasses vouchers, blood pressure checkups, clothing, interviewing tips- so much more!)

Our growth this past year was also due greatly to the ongoing collaborative efforts with several community providers. PPEP Integrated Care has now established strong partnerships with Pima Parenting Coalition, Goodwill Metro Youth Center, City of South Tucson Courts, Sister Jose Women’s Center, University of Arizona’s Fostering Success Program, and Pima County Child Abuse Prevention Council.

Our behavioral health team continues to deliver services through a culturally competent and certified bilingual clinical team, in non-traditional settings (i.e., after 5pm, weekend services, home based services). We strive to maintain our specialized treatment programs by incorporating evidenced based curriculums, techniques (e.g., DBT, ACRA, CBT, MATRIX, Seeking Safety) and ongoing education in the following areas: opioid epidemics, prescription medication abuse, trauma informed care, domestic violence, dual diagnosis, transitional youth populations. We still specialize in DUI Screening, education, and treatment; domestic violence treatment; gender specific groups, children’s services, and substance abuse.

**Intellectual Developmental Disabilities Program (IDD)**

(Tucson IDD Management Team)
The Intellectual Developmental Disabilities program (IDD) continued to invest in the maintenance needs of our group homes and day programs; transitioning smoothly to meet the new facility guidelines that were set forth by DDD (e.g., walkways around homes, escape routes from windows, walk in showers in some homes). We continue to provide comprehensive home and community based supportive services in a variety of clinical, therapeutic and direct care methods for individuals 18 years and older throughout Arizona. The IDD program focuses on caring for members within group homes, private homes, and day treatment programs. This year, our expansion into specialized care with younger populations diagnosed with autism was successful and will venture off next year into vocational and pre-employment services. Within the IDD program, we celebrated many positive changes:
- We celebrated the expansion of the Day Treatment Program in Avondale in March 2018; remarkable changes were made both to the facility and program which have led to more members, increased staff, and recognition by the Department of Developmental Disabilities on our dedication to providing quality of care. The facility can now better serve 40-45 members within a more modern, ADA compliant, and user friendly environment. Our new facility includes a game room (socialization, physical activity), educational class room with library, kitchen (promoting life skills), and awesome theater (socialization, life skills, entertainment purposes). The environment also lends itself to the implementation of the best practice curriculum, Specific Natural Activity Program (SNAP) that allows us to provide basic skills training in an adult age appropriate forum.
(Top and bottom: State of the art refrigerator, game room one side, game room, second side)
Community Prevention Coalition, Pima County, AZ

Mission Statement:
“Working together in Pima County to create an effective and supportive prevention culture to prevent youth alcohol and other drug use.”

Coalition History:
The Community Prevention Coalition (CPC) of Pima County was established in 2006 through a Strategic Prevention Framework State Incentive Grant (SPF-SIG) to prevent underage drinking and youth drug misuse and abuse in Pima County. The CPC is sustained by both its human capital as well as funding from the AZ Governor’s Office for Youth Faith and Family, Parents Commission and Office of Juvenile Justice and Delinquency Prevention; the US Department of Health and Human Services, Substance Abuse Mental Health Services Administration, Drug Free Communities Support Program and the Comprehensive Addiction Recovery Act’s Community Based Coalition Enhancement Grant to Prevent Local Drug Crises; the Pima County Community Development Block Grant; the Pima County New Grants and Innovation Department; the Greater Green Valley Community Foundation; the Community Foundation for Southern Arizona in partnership with Pueblo High School, the Arizona High School Health in Wellness Grant through City High School, the Tubac Rotary and many other local sources. Portable Practical Educational Preparation (PPEP, Inc.) has served as the fiscal agent for the CPC since fall of 2016.
Coalition Membership/Organizational Structure:
The CPC is a community-based, community-driven (and data driven) framework for prevention; believing that the community understands what the problem issues are, and when provided with effective tools and sufficient resources, its members play a key role in both developing a strategic plan and implementing effective strategies to address those issues. CPC is comprised of over 125 members, representing diverse sectors of the community who share a vision for healthy youth development within a safe and drug free environment. The CPC is comprised of a Steering Committee and several working subcommittees:

**MMOSS** (Media Marketing Outreach Support Subcommittee): Promotes substance abuse prevention messages through multiple media, provides ongoing training in Social Media and Marketing for prevention and creates community visibility for the Coalition and the work of its member organizations.

**CoC** (Communities of Concern) is a collaboration of organizations who have the goal of expanding prevention into local middle and high schools; implementing *Just Sayin’ Community Forums* which seek to engage youth and parents in education on the harms and consequences of underage drinking and other substance abuse (including Rx drug misuse).

**Underage Drinking Collaborative (UAD)** a community based collaboration to prevent underage drinking through policy change (Social Host) and community education and awareness strategies.

**PEAPS** (Parenting Education and Programming Subcommittee) brings parent focused organizations together to deliver community based parent education including Rx 360, Marijuana 360 and MADD's *Power of Parents. It's your influence* ([www.MADD.org](http://www.madd.org)). PEAPs Parent Ambassador program engages local parents and caregivers as prevention liaisons to other parents. Over 500 families received information this year!

**DVIP** (Diverse Voices in Prevention): Advises the CPC on culturally competent interventions and prevention practices and this year coordinated its annual Cultural Competency Panel Roundtable Day and a DVIP Cultural Competency training conference for providers.
BeFreePima Youth Coalition and Youth Leadership Council: CPC’s Youth Coalition for peer-to-peer substance misuse prevention engages youth in prevention education, drug free pro-social activities and outreach. Youth may also participate in media activities such as PSA design and production. Youth come from diverse backgrounds and share the prevention experience. This year, BeFreePima Youth engaged with several CPC subcommittees to help strengthen the youth voice. They also took field trips to the Arizona State Capital, several local radio stations and visited local liquor establishments to promote the red tag event deterring underage drinking in their communities.

Amado Drug Free Communities Project: CPC has a Drug Free Community Coalition in the rural south Pima County Amado area engaging diverse sectors of the community in multiple community based prevention efforts. Prevention programs, including an afterschool program Too Good for Drugs for youth 8 to 18 operates out of the Amado Youth Center and a youth substance abuse prevention camp held in the Santa Rita Mountains. The Amado Teen Project serves teens 12 to 20 and builds life skills, social emotional competencies, academic and career success.

Pima County Medicine Abuse Prevention Initiative Collaborative (MAPIC) includes partners across Pima County with the goal of addressing the Opioid epidemic from a multi-pronged approach. The 2018 Annual Opioid Misuse Prevention Symposium had over 314 attendees!

The Pima County Community Prevention Coalition is a network of individuals and collaborating prevention organizations working across Pima County to prevent underage drinking and youth drug misuse and abuse.

Monthly community meetings are open to organizations and the public. Volunteers and Interns are needed and membership is encouraged (and free). Contact the CPC Prevention Office for more info, (520) 205-4781
2018 has been a productive year. Our team continues to increase the reliability and speed of the PPEP network as well as streamline the system whenever possible. We strive to make the PPEP network safer, redundant, and more secure. Below is a summary of what we have achieved thus far.

PPEP IT Department 2017-2018

- **Anti-Virus** - Sophos was implemented in 2016-17 year as our new antivirus endpoint protection. Sophos is working well and has performed well for all computers and servers.
- **Firewall** - Palo Alto has been PPEP’s Firewall for over 6 years and has proved to be very reliable.
- **EMAIL protection** - We implemented Mimecast EMAIL software last year and we have been very impressed with its ability to scan and protect all PPEP email.
- **Nimble Storage and VMWare servers** - VMWare is used to reduce the footprint of our many servers. We can host multiple virtual servers on less equipment reducing electricity and hardware. Both 802/806 and CFLC received identical equipment. Ryan and I worked through the night to completely rebuild our server racks at both 802 E. 46th Street and 1840 E. Benson Hwy. All equipment has been installed and running well. We are using Veeme and Nimble storage. (See attached picture)

CHARTER SCHOOLS - **ERATE** - (CFLC, RCLC, APLC, CPLC, CCLC, VSLC and JYLC) 2017-18 – The Charter schools were approved for funding to increase the speed at all of our school sites.
This was first increase in speed in six years. With the increasing amount of Chromebooks and laptops at the schools, Internet speed will be a top priority now and in the future.

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<tr>
<th>Current Speed</th>
<th>Requesting speed</th>
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<tr>
<td>Benson Hwy – 200Mbps</td>
<td>1GB</td>
</tr>
<tr>
<td>Casa Grande – 100Mbps</td>
<td>200MB</td>
</tr>
<tr>
<td>Douglas 12th – 10Mbps</td>
<td>200MB</td>
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<tr>
<td>Douglas G Ave – 10Mbps</td>
<td>200MB</td>
</tr>
<tr>
<td>San Luis – 10Mbps</td>
<td>200MB</td>
</tr>
<tr>
<td>Sierra Vista – 10Mbps</td>
<td>200MB</td>
</tr>
<tr>
<td>Somerton – 10Mbps</td>
<td>200MB</td>
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In late 2017 we meet with the **Super Highway Group** to help fund all of our schools for the addition of new fiber installation at each site. On September 2018 we were **awarded** over $101,000 from the Schools and Library Program to pay for the fiber construction. All schools now have speeds of **200MB** or higher.

**Student computers and Chromebooks** – 150 new Chromebooks were purchased and installed before started Fall of 2017

- 60 Chromebooks and 2 carts were delivered to RCLC
- 30 Chromebooks and 1 carts were delivered to CLPC
- 30 Chromebooks and 1 cart were delivered to APLC
- 30 Chromebooks and 1 cart were delivered to JYLC

All student computers were imaged at all sites in July-August 2017.

**AZMerrit** – All computers and Chromebooks were AZMerrit ready prior to testing. Shortcuts were pushed out to all desktops

- The firewall has been configured to allow teachers to access videos. This allows teachers to show YouTube videos and instructional movies without being blocked while preventing students from accessing unauthorized items
- New equipment for the Special Education program: Document cameras, video cameras, and Chromebooks were purchased and installed.

**Wireless Access points** (all schools/802-806/901/Youth Build) – NEW wireless access points at all schools and other departments. Cell phones and mobile devices are blocked from access to the Wi-Fi increasing the security at all departments.

**Youth Build** - A new WI-FI Access Point was installed. Internet speed was Increased at San Luis DOL/HEP office.

- Tucson (Golf Links) - Internet speed was Increased from 10Mbps to 50Mbps Extra drops and more computers were installed at the Golf Links site to accommodate the new staff. All student computers were upgrades to Windows 10 pro.

**CPC** –

**NEW CISCO PHONES** – In December 2017, CPC received funding to purchase new Cisco phones for their building. Their building is the last department on the PPEP network that is eligible to receive the Cisco Phones.
- A new server room was built by PPEP maintenance department to allow a secure area to store the PPEP equipment.
- PPEP IT worked with Century Link to transfer the analog lines to VoIP at CPC. CPC will be setup on the 802 PRI. (Primary Rate Interface) Target date was January 23 to install the new Cisco phones.
- Internet speed was increased from 5Mbps to 10Mbps at no charge.

**Apartments** – New office computers were installed at both Don Frew and La Romona Apartments. The manager’s older computers were set up for the maintenance personal and client use.

**Integrated Health Care**
- With the increase of Internet speed at 802/806, Integrated Care at 901 also increased.
- New wireless access point was installed.

**Completed Network Projects**
- **CFLC** – The upgrade was completed on 6-15. Speed increase from 200 Mbps to 1GB. ERATE Funded
- **APLC** – The upgrade was completed on 6-26. Speed increase from 100 Mbps to 200 Mbps. ERATE Funded
- **CPLC** – The upgrade was completed on 8-6. Speed increased from 5 Mbps to 200 Mbps. ERATE Funded
- **RCLC (12th)** - The upgrade was completed on 6-29. Speed increase from 10 Mbps to 200 Mbps. ERATE Funded
- **RCLC (G Ave)** - The upgrade was completed on 6-29. Speed increase from 10 Mbps to 200 Mbps. ERATE Funded
- **JYLC** – The upgrade was completed on 8-15. Speed increased from 10 Mbps to 200 Mbps. ERATE Funded
- **CCLC** – Will be installed between 7-16 and 7-20. Speed will be increased from 10 Mbps to 200 Mbps. They have been upgraded to 100MB. Completed. ERATE Funded
- **Golf Links Youth Build** – Electrical was put in 8-7. Special construction was completed the 15th of August. Speed increased from 20 Mbps to 50 Mbps. Completed.
- **802/806** - The fiber was installed 6-27 thru 6-29. The speed will be increased from 200 Mbps to 1GB. Completed 9-7
- **Somerton DOL** – The upgrade was completed on 8-10. Speed increased from 10 Mbps to 100 Mbps.
- **CPC** – The upgrade was completed on 6-5. Speed increase from 5 Mbps to 10 Mbps.
- **1729 N Trekell** - Old speed 5MB. New speed 10MB. The upgrade was completed on 6-18
We have a dedicated IT team that is always willing to go the extra mile to ensure that PPEP Inc. is safe, secure and runs smoothly. We continually update and upgrade all of our products to stay at the forefront of technology to keep PPEP secure and running smooth.
Cohort 4

Cohort 4: Cohort 4 graduated from YouthBuild in December of 2016 with a total of 19 youth completing the program. Per extensive case management review and follow up, it showed that 16 of the 19 youth completing were placed in jobs for full time post-secondary education. Although difficult at times during the post exit period and follow up, this group showed numerous successes with placement in self-employment and industry. Upon completion of YouthBuild, students also received a credential in the National Construction Credential NCCER, OSHA certification, and First Aid/CPR certification and completed AmeriCorps hours to gain post-secondary scholarships.
Cohort 5

Beginning in February of 2017 through December of Fiscal Year 2017, cohort 5 enrolled a total of 30 students. At the end of the program, the YouthBuild program successfully exited 20 students from cohort 5. Each student then went into follow-up. The following is a breakdown of the student’s performance and activities during this time period.

Construction and Community Service

Since February 2017, cohort 5 students completed approximately 9282 hours of service to the community and participated in the following projects:

- Pantano Memorial Park Tree Planting Project. The students worked with park management building irrigation lines and planting trees. They learned a lot about planting techniques and irrigation work. Tucson Clean and Beautiful:
- BIKUS Program (A non-profit organization). On August 9th, 23rd, and 30th, the YouthBuild students volunteered their time remodeling the interior of the BIKUS building, which helps to support low income children.
- Mount Lemmon Trail clean up.
- Harmony and Health Rammed Earth housing project for education and experience in green building
- World Care Donation Project
- PPEP 50th Anniversary
Penn Foster Student Outcomes.

Moving through the program, students and staff were motivated to meet graduation deadlines, complete the move to our new location and prepare the students for the future. All of the students graduating received their diplomas from Penn Foster online high school. Furthermore, all of the active students completed their OSHA and NCCER training requirements and receive their AmeriCorps scholarships. On December 6, 2017, 17 students were in attendance for the graduation and received their diplomas at the graduation ceremony.

<table>
<thead>
<tr>
<th>NAME:</th>
<th>PERCENTAGE COMPLETE:</th>
<th>AVERAGE GRADE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barrios, Aubriana</td>
<td>100%</td>
<td>81%</td>
</tr>
<tr>
<td>Bonett, Hector</td>
<td>100%</td>
<td>76%</td>
</tr>
<tr>
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<td>83%</td>
</tr>
<tr>
<td>Elkhalil, Sam</td>
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<td>85%</td>
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<tr>
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</tr>
<tr>
<td>Hamill, Raymond</td>
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</tr>
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<td>Martinez, Lycette</td>
<td>100%</td>
<td>82%</td>
</tr>
<tr>
<td>Azarte Miranda, Rene</td>
<td>100%</td>
<td>79%</td>
</tr>
<tr>
<td>Montano, Erica</td>
<td>100%</td>
<td>78%</td>
</tr>
<tr>
<td>Moser, Amanda</td>
<td>100%</td>
<td>87%</td>
</tr>
<tr>
<td>Ortiz, Brian</td>
<td>99%</td>
<td>78%****</td>
</tr>
<tr>
<td>Ortiz, Manuel</td>
<td>100%</td>
<td>86%</td>
</tr>
<tr>
<td>Preciado, Yaell</td>
<td>100%</td>
<td>70%</td>
</tr>
<tr>
<td>Rodriguez, Mark</td>
<td>100%</td>
<td>79%</td>
</tr>
<tr>
<td>Ryburn, Mary</td>
<td>100%</td>
<td>81%</td>
</tr>
<tr>
<td>Valdez, Robert</td>
<td>100%</td>
<td>73%</td>
</tr>
<tr>
<td>Velador, Luis</td>
<td>100%</td>
<td>81%</td>
</tr>
<tr>
<td>Villa, Jazmin Montes</td>
<td>100%</td>
<td>85%</td>
</tr>
<tr>
<td>Weston, Joann</td>
<td>100%</td>
<td>72%</td>
</tr>
</tbody>
</table>

**Graduated in January 2018**
Cohort 5 Graduation Day

Follow-up

After program completion, Cohort 5 entered into the follow-up phase of the program in December of 2017. Since then, 11 of the students have been placed in employment opportunities with living wages. For those not yet placed or attending college, case management will continue to pursue placement of the remaining students that completed.

Staff Changes:

Unfortunately during the program year, staff changes occurred that slowed some of the programmatic projects. In June of 2017, the Youth Navigator resigned and in July of 2018, a new Academic Advisor was hired. These types of staffing changes always put a bit of a strain on the consistency of the work, although it give students the opportunity to learn about change and how to deal with change in a work setting. Despite the changes, the students seemed to respond well as a whole especially in the classroom. The new Academic Advisor did a great job transitioning the students.

During the same program year, the Tucson YouthBuild program was able to start a final cohort under this particular grant period. Therefore, cohort 6 began February 2018.

Cohort 6

Cohort 6 students completed Mental Toughness on February 16, 2018 and 15 students were selected to begin the program. Unfortunately, 2 students left the program in March, where one was referred to our PPEP Tec Charter high school because it was a better fit, and the other decided the program was not for him. In the first two weeks of the program, the students participated in orientation for construction and classroom operations and received basic construction safety training and gained their OSHA certification. Following this, the students began participating in the following projects:
In partnership with Veterans Rescue Mission which works extensively with the homeless veterans in Pima County, youth began to help build transitional tiny houses for the homeless Vets. The students received training on tiny house construction and began the work in March and have been able to really develop a relationship with the Rescue Mission in Tucson and understand their mission and vision. The Veteran’s Rescue Mission is an organization founded by local Tucson combat veterans for the purpose of locating unserved homeless veterans helping them to gain their benefits due and re-introduce them into stable housing and a healthy community. This organization also establishes suicide intervention and support services as the suicide rate among this demographic is extremely high. One of our current members, who moved from the East Coast with his pregnant girlfriend found himself homeless in Tucson and has really been able to identify with this program. Moving forward, we began our cycle by building a prototype tiny house for homeless veterans. Students caught on quickly and excelled with the framing aspect of construction. One young man began to move quickly into a leadership role among his team mates through his understanding and being able to identify with those he was serving.

For AmeriCorps week, the group was able to bring housing sections the pre-framed tiny houses to the homeless village at Bravo Base. The students and Veteran volunteers, then assembled the framing, completed the necessary framing, sheeting for sheer strength, put the roof on, installed the windows and door, sided the house with t1-11, painted the house, hung the drywall, and worked toward the finished product.

During the build, one student stood out and was recognized by one of the camp residents, who knew him from the streets. This was an impactful meeting for both individuals as well as the camp and Youthbuild participants. The Vet at the camp was overwhelmed with the turnaround that our member had made, and excitedly shared his pride for the student with the rest of the camp residents. The excitement over the changes being made affected not only the people directly involved, but also the Youthbuild team and others from the community. This re-union was discussed by students back at the program and other people in the homeless community in the area of the camp.

The students discussed how hard it must be to be homeless and how happy they were to see the people at the camp doing better and taking advantage of the opportunity to improve their situations. The people at the camp were discussing the opportunity that our member had been given, and what they could do to
also better their own situations. This may have directly, or indirectly, led to the students requesting to go back and serve lunch to the camp residents and surrounding homeless community.

Together they have helped find, feed and house homeless vets in our city. The positive impact of these services for our members is building understanding of the environment in which they live, thus broadening perspective while giving members the tools to motivate positive change, has allowed for the development of a sense of pride and ownership in their immediate world and building a much needed sense of community. Our members were able to see the success of their partnership when the veterans transition into permanent housing from the tents at “Bravo Base” (the current transitional camp from homelessness to home). From the program’s perspective, the story is always about the participants and who we serve.
Almost Completed

- OSHA training was completed in March. NCCER training began in March and expected to be completed in November 2018.

- The cohort performed community service work at the Community Food Bank sorting food and planting trees at Pantano Memorial Park. The YouthBuild Program Adopts the Pantano Memorial Park.
Pantano Memorial Park Dedication

Worked rammed earth projects for Harmony and Health.

Rammed Earth Benches

- The students received various life skills training sessions and presentations:
  - Resiliency
  - Decision making
  - Budgeting
As of this writing, there are 10 current students participating. The remaining 10 students are doing very well in both classroom and on the construction sites. 7 of the students are surpassing the Penn Foster Online High School courses. All 10 students are ahead in reference to their AmeriCorps hours and will complete early.

**AmeriCorps Member Hours as of June 2018**

Note: YouthBuild students must accumulate 450 hours to be awarded the AmeriCorps Scholarship award.

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victor Bernal Lopez</td>
<td>295.55</td>
</tr>
<tr>
<td>Consuelo Cancio</td>
<td>301.85</td>
</tr>
<tr>
<td>Dylan Deggendorf</td>
<td>305.85</td>
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<tr>
<td>Matthew King</td>
<td>281.30</td>
</tr>
<tr>
<td>Jose Luna</td>
<td>309.85</td>
</tr>
<tr>
<td>Roxanna Martinez</td>
<td>277.45</td>
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<tr>
<td>Yazmin Miranda Villa</td>
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<tr>
<td>Christian Montes</td>
<td>298.30</td>
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<tr>
<td>Thomas Qualls</td>
<td>297.65</td>
</tr>
<tr>
<td>Carlos Salazar</td>
<td>325.35</td>
</tr>
</tbody>
</table>

**Penn Foster Student Outcomes**

The students continue to perform well in the classroom. Each student spends their time studying the Penn Foster Online High School diploma course as well as the activities initiated by the Academic Advisor such as national and world current events. At this time, all students are on track to graduate in December 2018. Their average grade percentage is 83%.
As of June of 2018, the following are the student academic outcomes:

<table>
<thead>
<tr>
<th>Name</th>
<th>Complete</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jose Luna- Calixtro</td>
<td>39%</td>
<td>79% C+</td>
</tr>
<tr>
<td>Consuelo Cancio (Chelo)</td>
<td>54%</td>
<td>87% B</td>
</tr>
<tr>
<td>Dylan Deggendorf</td>
<td>39%</td>
<td>71% C-</td>
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<tr>
<td>Matthew King</td>
<td>23%</td>
<td>90% A-</td>
</tr>
<tr>
<td>Víctor Lopez-Bernal</td>
<td>40%</td>
<td>89% B+</td>
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<tr>
<td>Roxanna Martinez</td>
<td>39%</td>
<td>75% C</td>
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<td>Yazmin Miranda Villa</td>
<td>28%</td>
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<tr>
<td>Christian Montes</td>
<td>38%</td>
<td>81% B-</td>
</tr>
<tr>
<td>Thomas Qualls</td>
<td>44%</td>
<td>82% B</td>
</tr>
<tr>
<td>Carlos Salazar</td>
<td>59%</td>
<td>86% B</td>
</tr>
</tbody>
</table>

**Program Activities:**

Cohort 6 continues to work in the following construction and community service projects:

- The students continue to build tiny houses and perform clean-up activities in partnership with Veterans Rescue Mission. This project has been an “eye opening” experience for the students. We are expecting that this project will last throughout the time of this cohort.

- The students were involved in the South Tucson rehab of abandon houses. This project was designed to beautify neighborhoods in attempt to reduce crime.
South Tucson Project

- The students build sheds and fencing for Tucson Country Day School
- Community Service projects:
  - Sabino Canyon trail clean-up
  - Tree planting at Pantano Memorial Park
  - Build Activity room for Tu Nidito children's program
- The students attended the Governor's Leadership Conference in May.
- The students attended trainings:
  - Nutrition and Dietary Training
  - Youth Financial Literacy Workshop

Special Events

YouthBuild’s visit with his royal highness Dr. Clement Eronini and Princess Ngozi from Nigeria
Student Matt King receives The AmeriCorps Member of the Year Award. A very deserving students!

**Program Challenges:**

One of the biggest challenges is dealing with the mental health issues of the students. We do our best to screen for this at the application phase of the program, but many times the students do not present the severity of the problem. Despite the fact that students are placed in counseling and are meeting with counselors on a weekly basis, it sometimes is not enough. Many of the students are presenting traits of trauma from their past. Most have the capability of handling this; however, there are times when the trauma surfaces and staff do their best to deal with it.

Poor work ethic, attendance and tardiness are other challenge. Although this cohort did a lot better than prior cohorts, improvement is still needed. Some students are still caught up in the “old story” of being late is no big deal! We train and encourage these students on a daily basis to go beyond their “old stories”. It is a big challenge changing the years of negative programming these students possess.

**Program Review and Intentions:**

In reference to the above student mental health challenge, we are pursuing effective ways to screen the applicants at registration. Further, we will continue to work with Integrated Mental Health care as a referral for therapeutic interventions.

We are in the process of developing a new strategy of reward to inspire change. Based on training from Dr. Dennis Embry of PAXIS Inst., the strategy involves a system of real time rewards for students who exhibit positive behavior while maintaining accountability factors which apply to the real world of employment. The strategy is expected to be in place by October 2018.
Department of Labor, Workforce Innovation and Opportunity Act (WIOA),
Section 167, National Farmworker Jobs Program (NFJP), for Migrant and
Seasonal Farm Workers
2017-2018

Rural Unemployment Rates: In the rural counties unemployment rates are the highest in the state. According to the Bureau of Labor Statistics (2018, October 9), *Local Area Unemployment Statistics.* *(Retrieved from http://data.bls.gov/eag/eag.az.htm;https://laborstats.az.gov/unemployment)* unemployment rates were much higher in the cities and towns where PPEP offices are located than the state average, with the exception of Pima county.

<table>
<thead>
<tr>
<th></th>
<th>Jan-17</th>
<th>Jun-17</th>
<th>Jan-18</th>
<th>Jun-18</th>
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</thead>
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<td>4.8%</td>
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<td>4.7%</td>
</tr>
<tr>
<td>Phoenix Metro</td>
<td>4.6%</td>
<td>4.4%</td>
<td>4.4%</td>
<td>4.2%</td>
</tr>
<tr>
<td>Santa Cruz County</td>
<td>8.8%</td>
<td>8.7%</td>
<td>9.4%</td>
<td>8.5%</td>
</tr>
<tr>
<td>Pima County</td>
<td>8.5%</td>
<td>4.7%</td>
<td>4.7%</td>
<td>4.4%</td>
</tr>
<tr>
<td>Yuma</td>
<td>14.8%</td>
<td>19.2%</td>
<td>14.7%</td>
<td>19.2%</td>
</tr>
</tbody>
</table>

The Workforce Innovation and Opportunity Act (WIOA) 167 Program continues to perform, but has encountered some setbacks, despite the improvement to the economy. This past year, the continued dedication and hard work done by all staff serving migrant and seasonal farmworkers and their families, produced the following programmatic results.
PPEP’s Entered Employment rate (# of participants employed 2\textsuperscript{nd} qtr. after exit) was 70.7\%, exceeding the goal of 69.9\%. The Entered Employment Rate (# of participants employed 4\textsuperscript{th} qtr. after exit) this program year, was 80.2\%, exceeding the goal of 66\%. The Credential Attainment Rate (# of participants who attain a recognized credential during participation or within one year after exit from the program) was 54.3\%, exceeding the goal of 53.2\%. Finally, the performance measure of Median Earnings (median earnings of participants in the 2\textsuperscript{nd} qtr. after exit) was $5,460; again exceeding the national goal of $5,118.

Overall, staff enrolled 211 new migrant and seasonal farmworkers (MSFW), which was added to 114 participants who were carried over from the previous program year, for a caseload of 325 participants. In addition, staff placed 122 participants in unsubsidized employment. Although these numbers were under our stated goals for enrollment and placement, our performance was outstanding in the services provided and overall outcomes.

**Yuma County:** The staff in Yuma County did an outstanding job, despite the high unemployment rates and reduced enrollments. Yuma Staff include: Area Coordinator, Jennifer Cisneros; Workforce Development Specialists – Elsa Madrid; Aracely Escalante; Maria Elias; Norma Harris; Elizabeth Vasquez; Diana Rivera (NFJP Housing); Paris Salinas (GED instructor); and Norma Franco, Plaza Communitaria (ABE) and Spanish GED instructor.

Highlights: A key highlight during the year was the 2017 Yuma County Career Fair and Education Expo, where PPEP staff delivered Employment Preparation Training. The Expo was attended by over 1,600 people.

PPEP and Arizona DES partnered to assist migrant and seasonal farm workers with applying for unemployment benefits when the agriculture season ends in March. Farm workers are often taken advantage of and charged by third parties to complete the application as well as completing
applications incorrectly. PPEP used the opportunity to interface with potential participants along with explaining and accurately completing the application.

PPEP partnered with Arizona DES, Campesinos Sin Fronteras and various community partners for the 2017 Yuma County Dia Del Campesino, an event celebrating the community’s migrant and seasonal farm workers and offers health/wellness exams, clothing, food and prizes. Because there are approximately 5,000 farmworkers that attend this event each year, it is a great outreach and recruitment event as well for the NFJP.

“Pima Plus” Counties (Maricopa, Pima, Pinal, Santa Cruz):
Staff for this end of the state include: Area Coordinator, Teresa Mendez; Workforce Development Specialists: Jennifer Torreblanca & Ramon Lopez, who cover Pima, Pinal and Santa Cruz Counties.

Highlights: In Pima County, we have expanded our scope of what is agriculture - targeting nurseries, greenhouse/greenspaces, community gardens, and the University of Arizona Biosphere to reach non-traditional agriculture workers and business.

PPEP is a part of the Operational Leadership Committee at the ARIZONA@WORK One-Stop, Pinal County and we worked on the Partner Plan that outlines how the community partners and the One-Stop all work together.
Occupational Trainings: Training occurred in the following areas: Greenhouse Crop Production, Construction Training, Barber/Cosmetology, Medical Office Specialist, Certified Nurse Assistant, and CDL Truck Driving. All certification training is taught by private and non-profit educational-providers.

Employer Contacts: The program continues to expand the network of employers, both agriculture and non-agriculture. In Yuma County, PPEP coordinated and hosted hiring events for Agriculture employer Copper River Seafood’s and E & E Foods. In Yuma County, PPEP was approached by a new employer (Almark Foods) building a distribution center in the area and wanted to hire farmworkers. Major outreach and advertising was conducted by Almark and PPEP and the PPEP NFJP office in Somerton, AZ served as the hub for farmworkers interested in learning about the positions available, applying, interviewing and orientation. Through the partnership, PPEP enrolled new participants and placed current and newly enrolled participants that were selected for the 1st round of hiring.

Partner Contacts: One of our strongest partners, serving the same target market, is the DES MSFW Outreach Program, which provide employment services to farmworkers. We continue tracking referrals back and forth and DES has invited NFJP staff to partner for field outreach, attend Long-Term Unemployed Orientations, and assist MSFW’s with filing unemployment claims in San Luis and Yuma. Although there have been numerous changes within the DES structure and Monitor advocate program, we continue to stay in close contact with DES staff, provide cross training on programs and services to keep people up to date and maintain continuation of a non-financial MOU with the state program.
One-Stop Partnerships: NFJP staff are co-located in One-Stop Centers throughout the state in Santa Cruz and Yuma Counties. Staff continue to refer participants to other PPEP programs, Adult/DW WIOA programs, DES Job Services and America’s Job Centers (One-Stops) to maximize participant services and to leverage DOL funding. One-Stop services may include: resume assistance, job search and Job Club sessions, and additional WIOA services. Participants referred to DES for other services, include: food stamps; AHCCCS and child care assistance. In addition, the NFJP continues to be a mandated partner under WIOA Title 1 programs; therefore, co-enrollment is a factor and we continue to work together to meet these requirements under the DOL regulations. This year the NFJP program updated and secured comprehensive MOU’s with the One Stop providers across the state that provide for services and co-enrollment activities; whereby offering additional services and training to farmworkers without a duplication of services.

Basic Skills Training: Basic Skills Training under NFJP include GED preparation, Adult Basic Education (ABE), Employment Preparation Training (EPT), and English as a Second Language (ESL).

The PPEP NFJP Plaza Communitarias (ABE) program in San Luis allows Spanish-speakers to complete their primary and secondary classes with curriculum provided by the Mexican Dept. of Education, INEA, and the Mexican Consulate. It also allows them to build their first language foundation skills, easing the transition to ESL and the ability to progress when they do. Norma Franco, who is the Youthbuild GED instructor, also teaches the Plaza Communitaria classes in San Luis.
Over the past few years, the San Luis YouthBuild program has been woven into the NFJP program. In 2016, NFJP recognized Farmworker youth under WIOA services, which allowed the YouthBuild program in San Luis to continue through new funding resources. The program continues to receive AmeriCorps funding through YouthBuild USA and the City of San Luis in the support of the YouthBuild model that is now serving farmworker Youth in South County of Yuma County. In 2017 a total of 15 students enrolled in this particular training program and 12 students completed the YouthBuild program; receiving their GED diploma, OSHA certification, First aid/CPR, Leadership certificate and their AmeriCorps Education Awards. All 12 students were placed in jobs, with 8 of the students enrolling in Arizona Western College in the fall Semester. In addition to youth enrolling in the YouthBuild Model under the NFJP youth program, other youth ages 16-24 enrolled in the mainline NFJP to received other education and training services for employment opportunities. Overall, there were approximately 30 youth served last year under NFJP youth services.

The YouthBuild model within NFJP has stayed true to the construction training model. The program continues to partner with the Comite de BeinEstar to build low income affordable housing and is also working with the PPEP Farmworker Housing project in the development of farm labor rental housing through the housing rehab program.
Last year, this group of youth received the National Community Service award from LULAC, in recognition of their efforts to raise awareness on hunger and to collect over 7,000 pounds of food that was donated to the local community food bank in the Yuma area. In addition, the group provided over 9,000 hours of community service to their local communities.

This past year also brought the NFJP San Luis YouthBuild program recognition for their community work, by the City of San Luis dedicating and naming a local park “PPEP Park” in honor of the San Luis YouthBuild Program. Finally after months of planning, the dedication finally happened in Sept. 2018 and it was a momentous occasion. The youth in this community continue to thrive and do well and provide excellent community services.

Kari Hogan and Mayor Sanchez- San Luis

Professional Development:
Chief Administrative Officer, Kari Hogan, has always valued staff and invested in their development and success, and PY 17-18 was no different. Frontline and management staff attended the following out-of-town conferences:

- AFOP 2017 Annual Conference Las Vegas, NV (September 2017)
- AIFC Conference Yuma, AZ (September 2017)
AFOP Leadership Conference  Washington, DC (January 2018)

Rocky Mountain Hi Conference   Indianapolis, IN (April 2018)

Each of the conferences listed above provide an array of training opportunities for staff in case management, job development, board members, DOL regulations and more. In addition to the above mention conferences, staff from across the state meeting on a quarterly basis to review and to train in new areas as they become available for the continuation of a best practice model under

PARTICIPANT SUCCESS STORY

Marvin Iniguez grew up in Rio Rico, Arizona. Throughout his high school, Marvin worked as a re-packer in the produce industry as a seasonal worker. Before entering the National Farmworker Jobs Program (NFJP), Marvin worked 14-16 hours a day at minimum wage. At a school career fair, he met PPEP Workforce Development Specialist (WDS), Jennifer Torreblanca, and Marvin expressed interest in using his creativity in a career after graduation. After he graduated high school, Marvin knew he wanted to accomplish more in life and he enrolled in NFJP. Marvin explored different careers and it led him to a career as a barber. As a part of his career exploration, Marvin job shadowed barbers to see if he could picture himself working in a Barber Shop environment. After visiting a couple Barber Shops Marvin told Jennifer he was 100% certain he was meant to be a Barber.

Marvin visit different barber schools in Tucson and he selected Hollywood Barber College. While coordinating and planning his training, Marvin realized one barrier to training - distance. Marvin was unemployed and lived in Rio Rico, which is 40 minutes from Tucson and there is no public transportation available. NFJP was able to assist Marvin with supportive services (fuel card) to travel back-and-forth.

Despite the time and travel distance every morning from Rio Rico to Tucson, Marvin was always on time and never missed a day. Marvin made it a goal to strive for a higher score in every test he was given; and he completed the barber program in only 10 months and graduated in the top 5 of his class. In February 2018, Marvin passed his State board Exam and he is now self-employed. Marvin states he enjoys not having to stress about being laid off and being tired of working long hours for only minimum wage.

Marvin is currently working at a barber shop owned by a former NFJP participant, and he is consistently busy and building an outstanding reputation for himself. Going from a seasonal produce job to full-time, year round, self-employment – Marvin can celebrate his success.
Anireny Barcelo Ponce always wanted to work with people, especially those with special needs. She wanted a career in nursing, but she thought it was a farfetched dream because she didn’t know how she would be able to accomplish it. Anireny is a 20 year old from San Luis, Arizona, who is the daughter of farmworkers and a farmworker herself. While working in the fields, PPEP’s National Farmworkers Program (NFJP) visited farmworkers to speak about its training program. Anireny was interested in medical training and began the process of qualifying for the program and necessary testing for the Certified Nursing Assistant (CNA) program at Regional Center for Border Health (RCBH). While waiting for training approval and the next class to start, Anireny continued to work in the fields to save money for personal expenses.

Once she started, Anireny found the training intensive, informative and loved what she was learning. Anireny completed her clinical studies at Yuma Nursing Center in Yuma. During training, she was driving 70 miles round trip, from home to training, to the clinical site and back home. Since Anireny did not work during the training, she found it difficult to keep up with the gas expenses. PPEP assisted with gas vouchers and she also began to carpool with several students from San Luis.

Anireny graduated from RCBH, but still had to take the state board test. Since she was not working during the training, PPEP again assisted with gas vouchers for the travel to Phoenix for the board exam. Two months after graduating she took the state board and passed her exam.

Anireny met with her case manager and they revised her resume, completed Employment Preparedness Training and practiced interviewing, which also helped with her self-esteem. Anireny applied at a local assisted living home and was hired immediately after her interview.

Anireny overcame obstacles and was able to realize her dream. Today, she continues to work in the healthcare field.

Report by Adam Soto, NFJP State Director

From the CAO: Throughout the years, change continues to play a big part in the development of a comprehensive programming and how we accomplish our goals and objective for continued success stories with our farmworkers in the State of Arizona. This past year and coming years will be no different with new WIOA regulations and new program guidance that outlines additional expectations. In 2018 we will be focusing more in Maricopa, Cochise and LaPaz counties to expand our services for a more comprehensive statewide approach to employment and training.

The NFJP program is about “changing lives” and that continues to be our Mantra going forward. But as much as we want to change lives for those that live and work in the communities that we serve across the state, we also need to be cognizant that agriculture is changing and we need to change with it if we are to continue to really change lives. It is our charge to be a best practice model and to truly back the phrase WE CHANGE LIVES.

Therefore, I would personally like to thank my Directors and staff for their continued dedication to the National Farmworkers Jobs Program and continuing to work toward achieving top performance within the NFJP community across the nation, as evidenced throughout this report.

Kind Regards,

Kari Hogan, Chief Administrative Officer
This past year, the Arivaca Community Garden reported a yield of 15,387 pounds of certified organic produce that was harvested in 2017. A great majority of this yield was sold locally at farmers markets, with money earned going back into the support of the garden program, and the remaining surplus being donated to the Tucson Community Food Bank branches in Amado and Green Valley.

Every couple of years, the garden goes through the organic certification process, and once again the Community Garden was approved as a certified organic operation by Oregon Tilth. This is our ninth year with that agency and coming close to twenty years of being certified organic. We continue to be one of the only certified organic farms in this area of the state.
As a program and the staff working this project, we have made some great progress in our planting strategies that have improved the efficiency of the garden work as well as the overall quality of the product we sell. We continue to grow over thirty varieties of marketable fruits and vegetables.

In an effort to continuously improve the infrastructure of the Community Garden we spent this last fall and winter building a new structure for cleaning and processing. We intend to continue to build and improve the garden so that we can ultimately be compliant with all commercial food handling processes. The new structure has a three chambered sink, salad spinner, and food handling tables out of the mud and elements allowing is to be more able to keep everything clean and sanitary.

An additional improvement to the garden infrastructure this past year was the upgrading of the electrical service. It became clear that we had reached our capacity in terms of accessing electricity for the many fans, heaters, greenhouses, and walk in refrigerator needed for garden sustainability and growing. Working with our service provider, Trico, and electricians, we replaced the garden’s residential electrical service with a four hundred amp commercial panel. This improvement will allow for any number of greenhouses or other improvements to be added in the future. All of this was accomplished by money earned from the farmers markets.
We continue to be inspired by our work of contributing to and improving the local food system while offering education and hands-on experiences in organic farming practices through our WOOFER program. This part of the program allows individuals interested in Agriculture from around the world, to come to Arivaca and volunteer their time and stay at the garden. In return they are paid a small stipend, and all of the fresh vegetables they want. We have a restroom and shower facility, as well as laundry accommodations for those staying with us throughout the year. We currently have temporary living quarters, but are looking to work with the PPEP YouthBuild program to build a permanent housing structure for volunteers when they come to the area.

Report Submitted by

Garden Manager Bill Stern

CAO Kari Hogan
The Human Services/Community Action department is comprised of Dora Coronado, Adrian Castillo, Michael Villafane, Celestino Avalos, Sandy Adams, and Kari Hogan (Chief Administrative Officer). With all of the hard work of these individuals, 500 families have been served under the various contracts from DES and Pima County.

PPEP continues to provide emergency assistance to rural residents in need of services. These services are provided by either direct service to the clients, or by way of information and referral. Services under this department are spread far and wide to serve low income and/or farmworker rural families across the state of Arizona in the counties and communities we serve under numerous contracts.

In Pima County we have the ESN (Emergency Services Network) grant which provides rental assistance that has helped 56 families for a total of $61,710 with an average of $1,102 per family. These funds are spread out throughout the year to assure that we are serving low income rural residents all year long. These services are for Pima County residents only, which include services to the rural areas of Marana in partnership with Arizona Youth Partnership and service other rural areas, such as Avra Valley and Picture Rocks. In addition, we are still providing services to individuals in Ajo, Continental, Catalina, Vail, and other small communities throughout the county.

PPEP is a grantee of Pima County for the LIHEAP program (Tucson and surrounding areas) which provides utility assistance for gas, electric, and water. The staff has served 371 families for a total of $238,082 in utility assistance for an average of $641.73 per family. There are over 200 calls per month for the LIHEAP program so in order to assure that all calls are taken or called back within the same day, we hired a full time employee to set appointments, answer questions, or information given on additional agencies that can provide additional services.

Under the CSBG provided by DES, the grant provided for $12,220 in pass through funding to the local community food bank in Yuma and Avondale to provide for additional food assistance to low income individuals across the state. As a result, a total of almost 130,000 food boxes to low income households were distributed last year. Also, a total of $48,500 was spent on 50 families, for an average of $970.00 per family, in PPEP’s service delivery area. These services included Rent, Utilities, Food, Tuition, Housing Deposits, Transportation, Clothing, Hotels, and Bus Passes, all services are employment or training related.
In the Yuma County area, the Human Services Department provided over $16,000 in emergency and employment services under CSBG (Community Service Block Grant), and CSA (Community Services Admin - Case Management) grants to serve low income individuals and/or farmworkers. This program is for Long Term Case Management to ensure that low income and/or farmworker families become more self-sufficient. The case management includes services such as resume writing, job search assistance, referral to training services, and referral to child support for single parents, along with many other supports to each family. These services also provided stabilization for employment opportunities and leveraged other services for employment and training in this area. Under this grant the program was able to help and serve individuals throughout most of southern Arizona. Staff was able to use offices through developed partnerships that allowed a broad service area within a 9 county area.

Under this grant, through the State of Arizona, PPEP was able to advocate on behalf of low income and farmworkers through the Arizona Community Action Agency. Until recently, CAO Kari Hogan has set on the Board of Directors of this organization, but continues to ensure Farmworkers are in the mix and services and dollars are made available. As an arm of the state agency, we are able to continue to advocate for low income and rural poor; therefore, staying on the cutting edge to do the necessary work to ensure that Arizona residents are given their fair share to alleviate hunger and reduce poverty.

Our Human Services Programs continue to work with and collaborate with community partners and continue to leverage over $2,000,000 in services each year to provide the necessary services for individuals to gain skills and needed services for continued self-sufficiency.

Report Produced by:

Sandy Adams, MIS Director /Human Services
Kari Hogan, CAO
PIMA COUNTY:
In 2017-18, PPEP continued to be one of the largest WIOA grant sub-contractors in Pima County with workforce contracts and continues to be the sole contractor for all WIOA On-The-Job Training contracts. PPEP’s Pima team continues to provide Pima County residents with career counseling; employment preparation; vocational, professional, or other job training; job placement services; and follow up and career advancement services. They serve Adult, Dislocated, Older Youth, Older Workers and Veterans throughout Pima County with an emphasis on rural areas of the County.

In 2017-18 our team consisted of:
Mary Palma – OJT Coordinator
Grace Askew – Workforce Development Specialist (DES)
Maxine Alvarez – Workforce Development Specialist (Rural)
Keila Katz - Workforce Development Specialist (Rural)
Oscar Romero – Workforce Development Specialist (One Stop)
Emily Pedregon – Program Support Specialist/Eligibility (One-Stop)
Gia Kaso– SCSEP Workforce Development Specialist/ 50+ Workshop Facilitator (One Stop)
Adam Soto – State Director of Operations
Kari Hogan – Chief Administrative Officer

Results: This past year, the team once again produced outstanding results given the economic circumstances. Staff has been busy with new applicants, enrollments and placement activities. To start the 17-18 year, 308 participants (Carry-Over) were still enrolled from the previous program year. Pima WIOA Staff enrolled 349 new participants for a total of 657 participants served in the year, exceeding the Total to Serve Goal of 600! A total of 240 participants were exited and placed in employment, and 420 individuals were closed (exited for other reasons). The Average Wage at Placement was $14.97 which exceeded the contract goal of $14.00/hour!!

On-the-Job Training (OJT): Approximately 33 individuals participated in the OJT program in PY 17-18. Of the participants who participated, 20 were hired by the OJT Employer. The Average Wage at Placement for OJT participants was $14.68/hr! Twenty-four (24) different employers participated in the OJT program and over $63,888.81 in OJT contracts was utilized.
**Older Workers Program:** With the Pima County Senior Program, PPEP continues to work with seniors age 50 and older in part-time employment activities through the SCSEP program component and offers job search workshops designed specifically for the mature worker population. The program has been successful in helping older workers in today's job markets to brush up on their skills and to help job-seekers prepare for new job opportunities. Gia Kaso continues at the helm of these programs and to provide one Employability Workshops for 15 youth during the Summer Youth Program, with seven hours of instruction and 105 total attendance hours. Plus, she takes turns with other Pima County Trainers, providing Job Club sessions on Fridays.

**Professional (Staff) Development:** Nearly all of the WIOA Staff attended the AFOP National conference on employment and training in Las Vegas, NV. and the NFJP Annual Conference in Tucson, AZ. The conference provided excellent training tracks that work to improve staffs abilities and to offer additional ways of approaching employment opportunities, partnership development, hidden job markets, and documentation. In addition, team work, leadership development and other pertinent topics are offered that continue to enhance skills and add value to their jobs.

**YUMA COUNTY/YPIC:**

PPEP also serves WIOA Dislocated Workers in Yuma County area through a contract with YPIC. The PY 17-18 contract with YPIC was renegotiated and PPEP was awarded another contract at level funding. PPEP enrolled 42 participants in comprehensive case management, Occupational Skills Training, OJT, and Basic Skills Training in an effort to return participants to the workforce. At the time of this report, Yuma County is unable to provide individual agency performance outcomes due to new reporting systems with the state, but YPIC was able to report that the entire Yuma County Dislocated Worker system, including PPEP, met and exceeded all performance measures for the 17-18 program year!! This program currently serves all of south Yuma County as well as the city of Yuma. LaLinda Vasquez was the only Workforce Development Specialist; and she was supported by other PPEP staff in the Yuma area.

**WIOA Youth:** This past year the WIOA Youth program struggled to meet its objectives due to the loss of staff and not being able to find a replacement staff for 4 months. A new staff came on board late in the year and has gone through the necessary training and is working to pick up enrollments into the program. We are working with the Pima County One Stop for youth referrals, which will help with the youth enrollments. In addition, contacts have been made with the local schools to serve out of school youth and those that have dropped out of the mainstream educational system. So although the year ended with only about a 38% enrollment rate and 30% placement, we are looking to a better year in 2018 in meeting our objectives and serving at risk youth needing education, training and employment.

**Summer and After School programs:** After School program in Marana produced positive outcomes with a total of 28 students’ enrolled and 26 completers that either moved to their senior year in high school or graduated through this credit recovery program for a 92% completion rate. For the summer program, a total of 30 work experience and 30 education students were enrolled in the program and were either working or attending education classes. Both of these programs will continue in 2018.
Looking to the future:

The WIOA programs continue to provide services to youth and adults in Pima and Yuma Counties, for employment and training opportunities, in a number of different fields and occupations. We look forward to continually providing quality services, with the same comprehensive employment and training services as in the past and to add new youth components in education and training. We continue to outreach and recruit in very remote and rural areas, in order give all residents an opportunity to achieve the “American dream”, and look to new economic development trends that will hopefully bring new opportunities.

Si Se Pudo!

Adam Soto

State Director
Introduction and History

The Administrative Staff of PPEP TEC High School is proud to share with you the history and a few of the successes of PTHS from the 2017/18 school year.

PPEP TEC High School is a publicly financed, statewide high school whose purpose is to provide an alternative educational program for student’s ages 14-21, in grades 9-12. Our primary foci are on high academic standards, career exploration, community activism and social justice. We are designed to meet the needs of alternative students, which designation includes: at-risk students, working students, students seeking early completion, students on track toward college, re-engaged high school drop-outs, and students whose lives are impacted by migrant and seasonal farm work. Our goal is to support a variety of students to meet their academic potential.

Our teachers are Highly Qualified according to Arizona Department of Education standards, the classes are small, and the students receive individual attention. Our curriculum is aligned with the Arizona College and Career Ready Standards, and all students are assessed in proficiency in order to meet these standards and receive a high school diploma.

Students at PTHS are required to attend at least 24 hours per week. Our hours are flexible, with some locations offering night school and some locations providing transportation. We offer intensive Arizona College and Career Ready Standards based instruction and opportunities for students to participate in Accelerated Learning Opportunities in which students are able to move rapidly through the curriculum material. This approach allows students to complete credit as they are able, facilitating the possibility of early graduation.

Since its inception in 1995, PTHS has played a leading role in educating Arizona’s youth. We have graduated over 4000 students throughout our six sites. Our enrollment this past year was approximately 770 students, and we try to maintain a student teacher ratio of 15:1.


2017 - 2018 Headlines
Accountability

Because PTHS schools are designated "Alternative" schools, the accountability picture for schools serving our particular demographic is still in flux. For the '17/18 school year, all traditional model schools received A-F grades, as required by the Every Student Succeeds Act of 2015. However, alternative schools were not assigned a letter grade because the Arizona State Board of Education has not yet approved a model to appropriately measure the effectiveness of alternative schools.

One unforeseen consequence of this reprieve for us has, apparently, been an increase in the applications for Alternative status by schools that received disappointingly low letter grades. For traditional schools, most of the letter grade is determined by the students' performance on the AZ MERIT end of course assessments. These tests have, in and of themselves, precipitated a great deal of controversy and some schools with failing grades have sought to utilize their low test scores to justify their status as alternative schools. However, as Dr. Bia, in his capacity as Alternative Education Consortium President, reminded representatives of the State Board of Education, Alternative status also requires a mission-level commitment to provide services to the populations we serve. PTHS' mission has long been established to "provide quality educational services for students ages fourteen through twenty-one, in grades nine through twelve, who are at risk of becoming permanent dropouts from the educational system."

The Alternative Education Consortium, of which PTHS is a member, has submitted a proposed model for Alternative School Accountability, which the SBE has made available for public comment and which we expect to be taken up for consideration in November. Of particular interest to us is a suggested methodology for calculating graduation rates for Alternative schools. Because we frequently enroll students who are over-age and under-credited, we are unlikely to meet the ESSA standard of >67% graduated within 4 years of beginning high school. For alternative schools, a more appropriate metric would be based upon the number of students who, in January, require 3 or fewer credits to graduate, irrespective of age or years in school. This cohort would then constitute the denominator of the school's graduation rate.

Staffing

Arizona continues to suffer the effects of one of the most acute teacher shortages in the nation, which significantly increases the competition among schools to recruit and retain qualified and effective instructional staff. Despite these challenges, PTHS' teacher turnover rate is less than half the state average at just about 10%.

This year, Arizona teachers also participated in a variety of Red 4 Ed protests, meant to highlight the comparatively low wages that contribute to the state's teacher shortage. In response to these efforts, the State Legislature mandated and funded salary increases for all public school teachers, which allowed us to increase teachers' salaries by 9% and support staff salaries by 4%.
In the interest of creating the best possible learning environments for our students, our professional development focus for this year is upon Trauma Informed practices in the school and Social / Emotional learning. We have devoted much of the early part of the year to an overview of the neuro-chemical impact of trauma on the adolescent mind and upon strategies to accommodate those factors and mitigate their deleterious effects on the classroom. Many of our teachers have related positive anecdotes with respect to this approach and its effect upon their pedagogy.

As always, PPEP TEC’s Administrative Team wishes to express its gratitude and admiration for the dedication and professionalism of the entire instructional staff, from the site Lead Teachers to the front office Administrative Assistants. We recognize that without the ongoing success of the Charter program, none of the other projects and good works engaged by PPEP Inc. would be possible.
For students interested in exploring opportunities beyond the curriculum of traditional classwork, PPEP Tec is committed to providing access to projects and clubs that enrich the learning experience. Students are able to work on social and community projects that broaden their understanding of the world around them, while helping them continue to strengthen skills to ensure they can successfully navigate the transition from student life to higher education, or career. Students can be seen volunteering at local organizations, or participating in clubs after school. No matter what future plans each student has, PPEP Tec remains committed to helping each and every student reach their goals.
(Top Left) Students take in an Art Installation to learn about protests, history, and the role of the Arts in civil discussion.  
(Top Right) Students take time to pose while touring the University of Arizona in Tucson.  
(Left) A PPEP student sharing tips on photography with teachers while attending the Youth Peace Conference  
(Bottom Left) More images from the Peace Conference  
(Bottom Right) Students show their support for the local Food Bank and the LGBTQ community by designing a food themed float for the Pride parade.
COMMUNITY PARTNERS

PPEP students often take advantage of the rewards the come from participating in partnerships with community organizations. This includes continuing the long standing tradition of pitching in to help through volunteer opportunities when possible. Students can be seen working hand in hand with people from various businesses and non-profits to help better the lives of people in their community while learning valuable skills contributing towards their own successful futures.

Student council can often be found participating in Leadership conferences.

Parents and students attend an open house to learn more about PPEP.

Partnering with Youthbuild to help with painting and improvements.
SUCCESSFUL OUTCOMES

These efforts of PPEP Tec students and faculty are driven with one goal in mind: Success. This success is seen in many forms. From the smallest recognitions along the way, to the exhilaration of walking across the graduation stage. The experiences of a PPEP Tec student help them to realize the possibilities of their own future, and ultimately prepare them to continue experiencing success in whatever arena their future careers/lives take them.
PPEP Microbusiness and Housing Development Corporation (PMHDC)

PMHDC continues to be proactive in outreaching and establishing Partners for our housing programs. Our partners include USDA – Rural Development’s (RD) residential and multifamily programs, Arizona Department of Housing and the US Department of Housing & Urban Development.

Included amongst our projects are two multifamily programs that provide affordable housing to seniors and families.

- La Ramona Morales Apartments are our senior living units located in Benson.
- El Memorial de Don Frew Apartments is our affordable family housing located in Marana.

Future plans include additions to both complexes which would include market rate units.

El Memorial de Don Frew Apartments

About

Built in 1984, El Memorial de Don Frew is a Rural Development financed Section 515/Section 8 property providing affordable housing in the Marana community. It is located just west of Interstate 10 off the Marana Road exit.

The 18-unit complex is a combination on one, two and three bedroom units. It features a community room, laundry facilities, covered picnic area, basketball court and a covered playground area.
Leasing Activity (10/17 - 10/18)

Currently, the complex has 100% occupancy with no notices of vacancy.

The current waiting list is at 80 with the following breakdown:

- 60 for 1-bedroom
- 14 for 2-bedrooms
- 3 for 3-bedrooms
- 3 pending follow-up documentation

There have been (3) move-ins, (2) move outs and (1) transfer in the past year. Those units have been quickly occupied by applicants on our waiting list.

Renewals accepted - 45.

We continue to advertise locally and online. Despite of our lengthy waiting list, prospective tenants continue to submit applications.

Revenue (actual) – FY 2019 YTD*

Total Revenue - $61,333.08

HUD Assistance payments, Tenant rents, Special claims, and Interest income.

Total Operation Expenses - $31,531.67

Employee related, Occupancy (utilities, insurance, maintenance & repair), Office Supplies, Communications, Travel, Training and Contractual
Other Expenses - $7,746.14
Depreciation, Interest expense, Mortgage insurance
Total Expense (Operation + Other) - $39,277.81
Excess (Deficit) of Revenue over Expenses - $22,055.27
* Source: YTD Actuals from Detail General Ledger-Standard, dated 10/12/18

Maintenance
- 245 work orders opened between 10/1/2017 and 9/30/2018.
- All completed and closed except for 3 submitted in September 2018.
- Currently looking for part-time maintenance technician.

Upcoming Improvements/Upgrades
- Installation of artificial turf between the picnic area, playground and office**
- Upgrades of cabinet, countertop and back splash.**

**The request for funds is in the signature cycle. Currently, the deposit agreement is submitted for Chase Bank’s signature.

Future Improvements/Upgrades
- Recoating of parking lot area
  - Within next 24 months
- Enclosure of backyards
  - Proposals will be requested within the next month.
- Decorative gravel throughout the property
  - Once backyard enclosures are completed
Recognitions/Awards

- 2017 Project S.A.F.E. – Award of Excellence “Best Community Turnout”
- Marana Chamber of Commerce – Certificate of Appreciation “15-year Member”
- Nominated in two categories for 2018 Project S.A.F.E. Winners will be announced at the AMA October awards dinner.
  - Best Community Turnout
  - Best Resident Participation
- Tri-Star Program Level III

Tri-Star Program

The Tri-Star Program is a partnership between the Marana Police Department, apartment community managers/owners and residents as a cooperative effort to foster a safer community.

The Tri-Star Program is designed to help residents, owners and managers of rental communities keep drugs and other illegal activity away.

El Memorial de Don Frew was the first, and still the only property in Marana Police Department’s Jurisdiction to complete all 3 levels.
2018 Events

Project S A F.E. (Safety Awareness Family Education)

Focused on educating residents on the philosophy of the family unit, properties hold this event to bring their residents together.

This event aims at educating the residents and the community on important safety issues facing them, their families and their community. Topics include ID theft, fire safety and pet safety.
Food and beverages served to all residents, guests and participants.

Fun activities for the kids
Safety services for the residents and community

Educational and entertaining for the residents and community
USDA Partnership – Tree Planting Dedication

September 21, 2018 – Fruit tree planted in appreciation of our partnership with USDA. Dedicated to Joyce Allen, Deputy Administrator Rural Housing Services Washington, D.C. and JC Sherman III, AZ State Director USDA Rural Development.
Ramona Morales Apartments

About

Built in 1988, Ramona Morales Apartments is a HUD 223(f)/Section 8 loan project providing independent and affordable living for the senior community in Benson.

The complex is 1-story with 31 units. It includes a combination of 1-bedroom and efficiency units. Three units are designated as disability accessible.

Features included on-site laundry, community room, shaded central areas, covered parking, covered picnic area, and vegetable garden.

Leasing Activity (10/17 – 10/18)

Currently, the complex has 100% occupancy with no notices of vacancy. The current waiting list is at 13 with the following breakdown:

- 9 for 1-bedroom
- 1 for any
- 3 for disability accessible

There have been (8) move-ins, (7) move-outs and (1) transfer in the past year. Those units have been quickly occupied by applicants on our waiting list.

Renewals accepted – 58.
Revenue (actual) – FY 2019 YTD*

Total Revenue - $86,681.75

HUD Assistance payments, Tenant rents, Special claims, and Interest income.

Total Operation Expenses - $39,028.38

Employee related, Occupancy (utilities, insurance, maintenance & repair), Office Supplies, Communications, Travel, Training and Contractual

Other Expenses - $21,033.36

Depreciation, Interest expense, Mortgage insurance

Total Expense (Operation + Other) - $60,061.74

Excess (Deficit) of Revenue over Expenses - $26,620.01

* Source: YTD Actuals from Detail General Ledger-Standard, dated 10/12/18
2018 Easter Event

[Images of people attending an Easter event with a focus on a drink station and a line of children]
Musical Puppeteer
Upcoming 2018 Events

October 31, 2018 – Halloween Kid Fest

Residents and community invited for games, prizes and coloring activities. Costumes are encouraged.
2017-2018
Photo Album Presented by:
Johnson Bia PhD, Deputy CEO
& Executive Staff

PPEP INC.
Since 1967

PASSION LED US HERE
PPEP Strategic Plan 2015-2020 (Reviewed 2018)

During 2015-2016 PPEP embarked on several bold initiatives to strategically position for the future. A SWOT survey/analysis and Appreciative Inquiry resulted in a review of PPEP vision, mission and values statements.

New Strategic Goals:
1. Retain strategic advantage and differentiation for PPEP, Inc.
2. Ensure financial viability and stability through wise use of all resources.
3. To enhance resource development and diversity of programs.
4. Enhance internal collaboration and external partnerships.
5. Keep pace with advances in technology for delivery of services and business operations.
6. Establish a culture of continuous improvements.
7. Enhance strategic marketing and advertising.
8. Optimize efficient use of all PPEP resources.
9. Enhance PPEP International Programs.

Opportunities abound for PPEP youth to participate in leadership conferences and youth development such as the 2018 LULAC National Convention. A team of PPEP youth participated in and assisted with the conference.
PPEP students celebrated **Cesar E. Chavez Celebration Dinner in Pinal County** and **Alice Paul Learning Center instructors and students** joined the **Rising Star Microbusiness Recognitions in Pima County**.

PPEP youth get exposure to and experience formal celebrations and interact informally with community leaders.

Left: **PPEP TEC science students** got their hands dirty taking samples to measure water quality along the Colorado River.

Right: **Youth Build** participants in Yuma County helped city leaders in dedicating the new **PPEP Park in San Luis, Arizona**.
“Learning by Doing”

PPEP TEC students and science teachers in San Luis and Somerton participated in an EPA study by collecting and sharing data on water quality along the Colorado River basin.

The **Sustainable Communities and Place-based Education (SCAPE) project** was funded by EPA and administered by Arizona State University. The “living classroom” sites included Pinedale HS in Green River, WY, and Colorado high schools in Yampa, Telluride, Nucla, Grand Junction, and Grand County. Other schools included Boulder City, NV, Dine College, NM, Lake Havasu and PPEP TEC in Somerton and San Luis, AZ.

The STEM curriculum focused on healthy river ecosystem and water security connecting STEM skill development to real environmental conditions and outcomes.

Investment in support of student learning by businesses is always appreciated. A $10,000 financial contribution from **Larry H. Miller Charities** supported the purchase of a cart of chrome books for PPEP TEC Celestino Fernandez Learning Center, and scholarships for Youth Build students in Tucson. Students and staff showed their gratitude by showing up in force at the automotive dealership for the presentation.
Two graduates of PPEP TEC are proud recipients of competitive scholarships awarded by the Arizona Interagency Farmworkers Coalition (AIFC). AIFC represents organizations and agencies serving farmworkers and agricultural industries in Arizona. Both graduates received their award at the 23rd Annual AIFC Conference & Scholarship Dinner and both are enrolled in local community colleges.

Educating elected leaders on the impact of legislative and budget decisions never stops. Senator and Majority Whip Gail Griffen and U.S. Congressman Tom O’Halleran are familiar with PPEP programs and services.
Arizona Alternative Education Consortium (AEC) provided opportunities for students from member schools to present to the Arizona State Board for Charter Schools (ASBCS). Students from PPEP TEC, Student Choice, Genesis, Peoria Flex Academy and EdKey/Sequoia have all presented on the benefits of alternative education in Arizona.

PPEP TEC Graduations

Superintendent Dustin J. Williams addressed 2018 graduates of Celestino Fernandez Learning Center at Tucson Convention Center. Distinguished guests included Senator Andrea Dalessandro (3rd from left in back row) and Dr. Bruce Johnson, UA Dean of College of Education (3rd from right in back row) along with PPEP officials.

Graduations present unique opportunities to meet family members of graduates. Each family has a story and provide a glimpse into the values and support network that is essential in completing a high school education.
Left: Randy Heiss (2nd from left in back row), **Executive Director of SEAGO** and Jacqui Clay (2nd from right in front row), **Cochise County School Superintendent** join the platform in Raul H. Castro & Colin L. Powell graduation.

Right: The **Superintendent of Casa Grande School District**; Dr. Jackie Elliott, **President of Central Arizona College** and HRH Eronini from **Nigeria** join the platform at Alice Paul Learning Center in Casa Grande, Arizona.

Left: **Lead Teacher Will Fisher** and student speaker. Right: **Reetika Dhawan**, Dean of Arizona Western College.

Left: **Senator Dalessandro** with Dean Bruce Johnson. Right: Board members and staff at San Luis graduation.
Dr. John David Arnold, Founder and CEO of PPEP Inc., addressed graduates and families at Cesar Chavez Learning Center in San Luis, Az. Each of the six PPEP TEC High School campus (Douglas, Sierra Vista, Tucson, Casa Grande, Somerton and San Luis) arrange commencement exercises that reflect their community.

All PPEP graduates (PPEP TEC, Youth Build and other youth programs) enjoy the support of the PPEP family and the community.

Administrators, board members and distinguished guests congratulate each graduate as they cross the stage. PPEP graduations are truly community celebrations.
Student speakers and proud teachers share and enjoy the moments of earning a high school diploma from PPEP TEC High School.

San Juana Macias of Goodwill Industries Yuma and Arturo Magana, Western Region Manager for Chicanos Por La Causa, remain strong proponents of networking and supporting educational endeavors of PPEP youth.
Support by legislators (Senator Andrea Dalessandro, Representative Gerae Peten, and Senator Lisa A. Otondo) are important in legislative and budget discussions. PPEP participates in Charters on the Capitol arranged by the Arizona Charter Schools Association.

Officers of Alternative Education Consortium periodically meet with the Executive Director of Arizona State Board for Charter Schools. Right: JC Sherman, State Director of USDA Rural Development meets with PPEP CEO.

Charter school leaders met with Frank Riggs and Kathy Hoffman, candidates for Superintendent of Instruction.
PPEP and Partners

PPEP continues to welcome and serve all nationalities, cultures and languages from around the world and has been able to promote its vision and mission “to improve the quality of rural life” for over 50 years since 1967. PPEP maintains an extensive network of partners to promote educational, community and economic development at the local, regional and global scale.

When PPEP celebrated its 50th Anniversary it became an international celebration. PPEP partners with in-country organizations in Mexico, Ghana, Cameroon, Liberia, Nigeria and Somalia. Over the 50+ years PPEP has also partnered with groups throughout Central and South America and South East Asia. Right: A special PPEP celebration in West Africa.
Left: His Royal Highness from Mbieri Kingdom in Imo State, Nigeria, provided an inspirational keynote address at the Alice Paul Learning Center graduation in Casa Grande and met members of local tribes.

Right: PPEP serves families from many counties including refugee students, and partners with Refugee Integration Service Providers Network (RISP-NET) and is an integral member of Behavioral Health RISP-NET Committee. In addition to educational services, other services may include housing assistance, behavioral health services and navigating governmental guidelines and social services network.

Dr. Evan Adams (aka “Thomas” in movie Smoke Signals), Chief Medical Officer for First Nations Health Authority in British Columbia, provided keynote address at the American Indian Integrated Care Forum hosted by the White Mountain Apache Tribe Behavioral Health. Key sponsors of the Forum included Mercy Maricopa Integrated Care, Cenpatico Integrated Care, Health Choice Integrated Care, Arizona Department of Health Services and various tribal nations and groups. PPEP Integrated Care provides vital IDD and Behavioral Health Services in rural Arizona.
Left: Chancellor Lee Lambert, recipient of 2018 John David Arnold LULAC Humanitarian Award, displays his recognition to Astronaut Juan Hernandez. Right: Arizona Town Hall visits Marana and a moment with Deputy Town Clerk, Hilary H. Hiser, and Tara Jackson, President and CEO of Arizona Town Hall.

PPEP established a strong bond with the Chiricahua Community Health Center that operate health services throughout Cochise County. PPEP also maintain relations with United Community Health Center in Green Valley, Arizona.

PPEP appreciates the dedicated services of its employees and partners. The PPEP Board recognized program staff, administrators and a special ‘Thank You’ to K12/Arizona Virtual Academy for providing online instruction.
Left: Jami Snyder, **Deputy Director of AHCCCS**, works with PPEP through IDD services in Southern Arizona. As Deputy Director of AHCCCS she also works with all Native American tribes in Arizona.

Right: Landon Walls, Principal, and Binky Jones, Regional Vice President of Ombudsman Charter Schools and Dr. Leisy Wyman, **Professor of Education at University of Arizona**, share a moment at the Open House of Hiaki (Yaqui) High School.

PPEP Board members met DES officials and staff at the remodeled **PPEP Integrated Care** in Avondale. The expanded and enhanced services at the facility serves the west valley of Phoenix.
Left: Mr. Michael Trailor, **Director of DES**, met with administrators from PPEP. Right: DES staff came out in force to celebrate with PPEP at the ribbon cutting of the remodeled **Avondale DTA Center**.

PPEP makes a special effort to network at every level with community partners. Left: PPEP sponsored the AIFC Networking Reception in Tubac. Right: Board members meet with guests on La Tortuga prior to a PPEP Board of Directors meeting.

Left: **Mayor Jonathan Rothchild from the City of Tucson** appreciates the long-standing work of the Community Prevention Coalition, a program of PPEP. Right: **Supervisor Sharon Bronson** of the **Pima County Board of Supervisors** receives an “Excellence in Service” plaque from Amy Bass, Director of Community Prevention Coalition, at the **Annual Amado Chili Cook Off**.
PPEP maintains a Memorandum of Understanding (MOU) with various organizations and groups to fulfill its mission including the **Southeastern Arizona Health Education Centers (SEAHEC)** that operates in Santa Cruz and Cochise Counties. SEAHEC took the lead, and PPEP was instrumental, in planning the newly dedicated **Winchester Heights Community Center & Children Memorial Park** northwest of Wilcox, Arizona.

Regional partners provide insights and share activities with PPEP in local service areas. **Mark Schmitt of Cochise College Small Business Development Center** and **Detric Miles of Sierra Vista Boys & Girls Club** are valuable contacts in the region and share updates on regional plans and projects.
Left: Ronnisha Perkins, Community Manager of the El Memorial de Don Frew Apartments in Marana received a recognition from the Town of Marana Police Department for Tri-Star Program. Right: As a member of Arizona Rural Human Services Network, PPEP staff toured the facilities and services of GAP Ministry in northwest Tucson.

Left: PPEP officials toured the Gospel Rescue Mission Center of Hope that serve homeless individuals and families in the former ‘Holidome’ in Tucson. Right: From the early days of the Bracero Program when ‘La Tortuga’ visited farm labor camps throughout southern Arizona to provide practical life skills training PPEP has always had an appreciation for vintage buses. The City of South Tucson provides bus tours of significant sites in South Tucson.

PPEP plans to maintain a local, regional and international presence “to improve the quality of rural life.”
Royal Reception Tucson, AZ
Diabetes Prevention Education
Oaxaca Diabetes Prevention Education
Oaxaca Humanitarian & Graduations Trip
Imuris, Mexico
Reino de los Ninos Orphanage